

CITY OF NORBORNE
BOARD OF ALDERMEN
109 East Second Street
Norborne, Missouri 64668
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MINUTES OF REGULAR MEETING
October 12th, 2021

The Board of Aldermen of the City of Norborne, Missouri, met in regular session on Tuesday, September 12th, 2021, at 6:00 p.m. in City Hall.

The following members were present: Mayor- Jacob DeMint, Alderman Andreia McKinney, Kristen Thompson, and Garrett Matthews, along with City Clerk-Carol Coats, Utilities Superintendent-Steven Stoner, City Treasurer, Martha Brooke. Drew Smith and Jamie Trent with Clevenger & Associates, CPA, PC. Alderman David Deitch was absent.

Consent Agenda- On motion by Alderman Matthews, seconded by Alderman McKinney, it was resolved, that the Board hereby approved the Consent Agenda on October 12th, 2021.

Drew Smith with Clevenger & Associates presented the 2020-2021 audit to the Council. Mr. Smith noted liabilities were down for the 2020-2021 fiscal year. Mayor DeMint and Council thanked Mr. Smith and Ms. Jamie Trent for their presentation.

OLD BUSINESS

The council received 4 bids for the cleaning position for City Hall. Mayor DeMint opened the bids, Paul Smutzer, \$10 an hour, Andreia McKinney \$150 a month, Melissa Hopkins \$50 a week, and Always Clean Cleaning Services \$177 a month. Alderman Matthews made a motion to accept Always Clean Cleaning Services bid, Alderman Thompson Seconded. Alderman McKinney abstained from the vote.

David Kirsten had asked the council to install blind person signs along Second Pine Streets. The council discussed liability, which City Clerk, Carol Coats spoke with the city's insurance company and city attorney, Cassandra Brown, they both assured her we would not be liable. City Clerk, Carol Coats provided prices from 4 different sources. After much discussion, Alderman Matthews made a motion to purchase 2 blind signs from Smart Sign for \$33.95 a piece, for Second Street. Alderman McKinney seconded. Motion carried.

The council received one sealed bid for 60' of property between Stewart Davidson and Sharon Russell's properties. Alderman Thompson made a motion to accept Sharon Russell's bid of \$551.00. Alderman McKinney seconded the motion. Motion carried.

REPORTS

WATER AND SEWER DEPARTMENTS- Superintendent Stoner advised the council on the spotlights on the outside of water tower. He received a bid of \$550.00 to fix the fixture, two are needed. The council asked Superintendent Stoner to check to see if they are needed by regulation.

STREET DEPARTMENT- Superintendent Stoner informed the council, that he and City employee, AJ Wooden fixed Maple street where there had been a water main break, plus, filling holes around town. Superintendent Stoner is looking into prices to replace filters on skid steer.

PARKS AND RECREATION DEPARTMENTS – Superintendent Stoner stated once again vandals had hit the bathroom at Ballpark. Door was damaged, Stoner is getting prices on replacing with a steel door. Superintendent Stoner also stated all park bathrooms have been winterized and locked up for the winter.

TREASURER'S REPORT- Council reviewed the treasurer's report for September 2021. Alderman Thompson made a motion to approve September 's financial report and treasurer's report. Alderman McKinney seconded. Motion carried.

CODE ENFORCEMENT OFFICER – Carol Coats, Code Enforcement Officer reported municipal court was held last week. City of Norborne had 2 continue their court dates, 2 did not show up, court will send them a show cause letter and give them the November 4th court date, 1 paid fines. All in all, Code Enforcement Officer, Carol Coats stated she has seen improvement. Ms. Coats presented to the council an idea to help Norborne Citizens clean up junk and dispose of it. Ms. Coats contacted RTS and they agreed to bring a 30' roll off dumpster and set so citizens can clean up there property. There are restrictions, the following cannot be put in dumpster: Yard Waste, Appliances, Hazardous Materials and Tires. Alderman Matthews made a motion to have RTS place a dumpster for two weeks, Alderman McKinney seconded. Motion carried.

MAYOR REPORT-Mayor DeMint appointed Jessica Miller to the Board of Adjustment to fill the vacancy. Mayor DeMint also reported on all the recent vandalism to the signs and buildings in Norborne and the break in of the old city shop. The council discussed getting bids on camera systems to be installed. This matter was tabled until November 9th council meeting. Mayor DeMint also discussed with the council that he has been informed that the city cannot receive a grant for the ditch along Oak St until documentation is provided that the city actually owns the ditch. Also, discussed were 3 used desks, 2 DVD turntables and loveseat to be listed on Gov Deals to sell, motion was made by Alderman McKinney and seconded by Thompson to list items for sale.

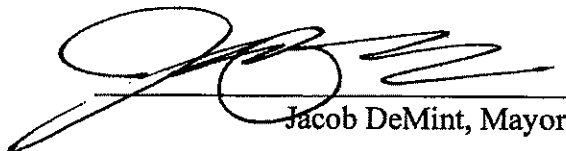
NEW BUSINESS

The council discussed automatic payments for paying water bills. Goppert Financial will charge the city a monthly ACH fee of \$15-\$20 for this service. No matter where the customer banks at, the customer may have their water bill set up for automatic withdrawals from their account, at no charge to them. Motion was made by Alderman Mathews to approve ACH service and to have Collector Pamela Penrod access to online banking for the collector account only. Alderman McKinney seconded. Motion carried.

The council also discussed fees related to water deposits, return check fees, reconnect fees and hours of reconnection. Collector Penrod called surrounding cities to see what their fees and policies are. Council discussed the different fees and policies, after much discussion, effective immediately, there will be a disconnect fee of \$25.00, and a reconnect fee of \$25.00. Return check and returned ACH fee will be \$35.00. Water deposit will remain at \$150.00. There will not be any after hour or weekend reconnection. If bill is paid after 4:00 pm, reconnection will be the following business day. Alderman Matthews made a motion to adopt these new fees and policies immediately. Alderman Thompson seconded. Motion carried.

Council approved application, previously approved by Planning and Zoning board for William & Rachael Diedrich fence application. Alderman McKinney made motion, Alderman Thompson seconded.

With no further business appearing, Alderman McKinney moved to adjourn. Seconded by Alderman Thompson to adjourn at approximately 8:05 pm. Motion carried.



Jacob DeMint, Mayor



Carol Coats, City Clerk